



IMS POLICY

PROEBIZ s.r.o.

Document supervisor	Jiří Špalek
---------------------	-------------

	Name		Date
Done by	Jiří Špalek	Management Representative for IMS	28.03.2025
Approved by	Miloslav Kaplan	General Director	24.04.2025

Document effective as of	1.5.2025
File name	Politika_IMS@1.8
Number of pages	2
View Full Version	1.8

IMS Policy

We specialize in digitalizing corporate and public procurement in Central Europe. We use our internet applications under the PROEBIZ brand for our activities. The applications are localized into many languages. We are and want to be known in the market for the quality of our tools and services, friendship, a high level of proactivity and creativity.

Our goal is to cover the procurement process with functional and data-connected tools. The products of the PROEBIZ portfolio are attractive to customers because they enable them to add value to procurement processes quickly and at no significant cost.

PROEBIZ brand applications:

PROEBIZ TENDERBOX - used to implement electronic tenders, i.e. eAuctions, Demands, Bidding, etc.

PROEBIZ JOSEPHINE - used for electronic submission of bids in the field of public administration

PROEBIZ MARQUET - internal electronic shop – e-shop

PROEBIZ WENDY - used for the computerization of not only purchase requests

PROEBIZ BASE – a shared catalog of qualified suppliers.

We encourage not only our clients but also all market participants, including competitors and their clients, to share know-how and cooperate

Since 2004 we have been organizing procurement conference – now the eBF festival. It is one of the most significant events in Central Europe, focusing on the digitalization of corporate and public procurement. Its programme usually takes place over three days in several halls or stages simultaneously.

In 2018, a consulting team of more than fifty corporate and public procurement specialists was formed during the preparation for the eBF conference - the PROCUREMENT BOARD. It now serves the company in development and training activities.

In 2021, we created a semester-long certificate course, The Digital Procurement Team. Its content was developed in collaboration with the PROCUREMENT BOARD team. The Dean's Office of the Faculty of Economics of the University of Mining and Metallurgy - Technical University sponsored the certification. This course is repeated every year.

In 2023, we have expanded our training offer with an additional semester course dedicated to the public sector. This is the Digital Public Procurement Team. Like the course for companies, it is held with the possibility of online but also offline participation in Ostrava.

In response to the covid situation, the streaming procurement television eProcurement TV was created, which broadcasts 8 hours a day on weekdays via the Internet. These are mainly programmes with a purchasing theme. The broadcasts are available for free for one month and then all videos are available in an online film library for an annual fee. The programmes are broadcast in Czech, Slovak, Polish and English.

A new version of the PROEBIZ TENDERBOX tendering tool was launched in 2025. Its designation is version 4.AI. It is a revolutionary new solution for the implementation of tenders using AI elements. We refer to this tool as a new generation sw.

We follow these simple rules:

We communicate regularly and intensively with our customers and seek the optimal realistic solution for their needs. Our customers can rely on our high level of service and fast response to their requests.

- We focus on flexible company management with a high capacity for order execution. We continuously monitor market and environmental information. This allows us to react to future customer needs.
- Within the framework of the established information security management system, we consistently ensure the security of information, both our own and that of our business partners and all stakeholders.
- We continuously identify and evaluate all risks associated with our activities and the operation of the PROEBIZ Group's systems, and we take appropriate security measures concerning them.
- The electronic tools of the PROEBIZ Group are continuously monitored by the responsible persons who output, evaluate, and take adequate measures to ensure no violation of contractual terms, standards, or applicable laws and decrees of the relevant countries or the European Union, both general and specialized for the operation of electronic instruments.
- We continuously increase the competence, responsibility, and knowledge of our employees who follow the developments in the field, related legislation, and standards necessary to maintain proficiency in our profession. The management of our company is based on teamwork.
- We require our suppliers very strictly, and under significant contractual penalty, to protect the information of all our clients and compliance with the established SLA parameters for the operation of all PROEBIZ systems.
- Management is committed to making sufficient resources available to operate and improve the integrated management system and to operate PROEBIZ applications.

In Ostrava, on 24 April 2025

Miloslav Kaplan
CEO