**Power of Attorney**

**Principal**

Name: **Name of Organisation**

CRN: 999 99 999

Address: Street, Town

Post Code: 999 99

Name of Principal: **Title, Name, Surname**

Position: xxxxxxxxx

**Agent**

Name of Agent: **Title, Name, Surname**

Address:Street, Town

Post Code: 999 99

Date of Birth: dd. mm. rrrrr

Under this power of attorney the principal hereby authorises the agent to act on behalf of the principal for all acts relating to public tenders conducted through the JOSEPHINE system, in particular:

* **submitting bids,**
* **submitting requests for clarification of tender documentation,**
* **supplementing qualifications and providing explanations for submitted bids,**
* **submitting objections,**
* **communicating with the contracting authority on all matters relating to public procurement procedures,**
* **in the case of evaluation of bids by electronic auction to perform actions in the electronic auction, or to designate a person responsible for the electronic auction,**
* **providing the contracting authority with assistance when closing a contract.**

The agent is further authorised to manage the access of the principal as a participant in public tenders implemented in the Josephine system, including the creation of authorisations for other persons or the termination of such authorisations.

The agent is not entitled to conclude a contract with a contracting authority under this power of attorney.

This power of attorney can be repealed by the principal or by the agent in writing.

In Town/City on dd. mm. rrrrr …………………………….

 Signature of principal

 Title, Name, Surname of Principal

I accept power of attorney

In Town/City on dd. mm. rrrrr …………………………….

 Signature of agent

 Title, Name, Surname of Agent